



Mill Ford Friends PTA Meeting
Monday 13th May 2024
12.30pm

Present: Jason Cole, Fran Holman, Tony Holman, Stephanie Day, Alison Honey.

Item		Action
Sponsored Walk	Feedback from teachers - more conformation on confirmed routes for next year.	ALL
	Next year's walk will include Parent Picnic for Mill Ford's 50th Anniversary.	
	Reception to send out a reminder email for all sponsorship monies to be in by Wednesday 15th May.	JC
	Fran, Tony & Jason to count money on Thursday PM.	FH, TH, JC
Current funds	The PTA have so far funded £3513.40 £1400 since September 2023. Fran has now been added to access the bank account.	
Sensory Garden	JC updated all on figure spent so far and figure remaining.	
	Final coat of paint to be completed this weekend weather dependant.	
	Roof will be completed when weather allows.	
	Rubber flooring requires 3 dry days prior to starting.	
	Steph to provide cutting mat for Vinyl film.	SD
	Still to buy/do - Seating planters Roof Rubber flooring Welcome sign.	SD
	Digger provided for free by Brandon Tool Hire. Thanks to Alison & Family.	
Jason to price up benches after discussion with Claire on preference.	JC	

Summer Fair	Traders have all been sent up to date information regarding pitches for the day in order to know what equipment they require.	
	Jason to contact Fire Brigade and Police to confirm attendance.	JC
	Still trying to secure: Live Band Burger Van Hair Braider	
	Alison contacting Claire's snacks regarding burger van.	AH
	Need to put out another request for for Bric a Brac and donations.	
	Keep working on raffle prizes.	ALL
	Timings confirmed for 10am - 3pm. Raffle drawn at 2pm.	
	Ideas for the day: Teddy Tombola Lucky Dip Guess amount of sweets in Jar Bric a Brac Outside Games - Jason to order Cornhole. Basketball tournament - need to confirm basketball hoops will be in place. Wizkids attending Burger Van Hair braiding Trader stalls Ice cream van Name the teddy Tombola stall	FH JC
	£3 to play all games - including basketball tournament. All purchases will receive gift bag with treats worth £1.50.	
	SD to prepare gift bags with Mill Ford Friends Branding.	SD
	New picnic benches to be used for seating area. Bottom carpark will be used for onsite parking this year. Port-a-loo provided by Bickford for free thanks to Alison.	
	Claire attending as safeguarding lead. Simon & his wife Terri attending as first aiders. School first aid room available for the day - anything used will be replaced by Mill Ford Friends.	
	Need to put out another request for help on the day. JC to give a rough idea of how many people will be required.	JC
PTA to organise store cupboard in early June to establish what we have and to price items as we go.	ALL	